

**St Paul's Episcopal Church**  
**November Vestry Minutes**  
**Wednesday, November 14, 2018**  
**7:05 p.m.**

**Present:** Fr. Patrick Funston, Joe Barbercheck, David Littrell, Tom Snyder, Michael Donnelly, Yvonne Amanor-Boadu, Ann Pearce (clerk), Marian Fuller, Katie Dempsey, and Rebecca Burton (acting clerk)

**Absent:** Candie White

Father Patrick called the meeting to order at 7:05pm with an gathering prayer.

**Formation:** Making Complex Issues Accessible (Video- Brenda Braithwaite- Ted Talks). The vestry discussed their learnings from the video, especially around budget and operating concerns. There was specific energy around the power of visualization of complex themes to aid in understanding.

**Rector's Report,** Fr. Patrick shared his monthly Rector's Report.

**Senior Warden,** David Littrell designed and shared a new Compline book with the Vestry.

**Junior Warden,** Tom Snyder updated the vestry on the status of the new water fountain that is being considered for the Common Area besides urging the vestry to consider taking CPR classes that are offered for a small fee. There was broad support to this idea.

**Advent & Christmas Plans:** The Calendar of Events is available on the St. Paul's website.

**Visiting clergy: The Very Rev. Don Compier,** will be presiding over the services on November 25, 2018, while Father Patrick is in Ohio from November 20-26, in recognition his father's retirement from the ministry.

**Parish Bylaws & Endowment Resolution:** Fr. Patrick reported that earlier on November 14<sup>th</sup>, the Council of Trustees, acting as Ecclesiastical Authority of the Diocese approved the updates to the Parish By-Laws and the Endowment Enabling Resolution as previously discussed. (Normally, this approval would happen by the Bishop, who is ordinary Ecclesiastical Authority, but the Council of Trustees has acts as EA until Bishop-elect Bascom is consecrated.) The Vestry discussed the importance of communicating the bylaws and endowment changes to the congregation *before* the Annual Meeting in January. Father pointed out that if they was approved by the vestry at this meeting it could be ratified at the Annual Meeting on January 30, 2019. Therefore, Father Patrick will put the new bylaws and endowment resolution on a pdf at the St Paul's website for the congregation's perusal. Ann moved and Mary seconded the adoption of the approved bylaw update, the update was unanimously approved and forwarded to the January 30, 2019 Annual Meeting.

Joe moved to adopt the new endowment resolution and the endowment resolution with the following language: *Recognizing the need for modernization of endowment instruments, and*

*having acquired the approval of the Council of Trustees acting as Ecclesiastical Authority of the Episcopal Diocese of Kansas at its November 14, 2018 meeting, the Vestry of St. Paul's adopts the "Endowment Policies and Guidelines" as the enabling resolution and policies of the ongoing endowment and investment funds of St. Paul's Episcopal Church, Manhattan, Kansas, USA, replacing previous enabling resolutions. The unattested 1995 enabling resolution of the "Capital Improvement Endowment," being previously unknown to the Vestry, has been abandoned in practice and is now abandoned formally. That fund will remain a designated fund for capital improvement expenditures at the discretion of the Vestry without endowment classification or restrictions. Pursuant to the requirements of the previous resolutions, the Vestry asks for the January 2019 Annual Meeting's ratification of this new structure. The motion was seconded and passed unanimously; the Endowment Resolution will be forwarded to the January 30, 2019 Annual Meeting for ratification.*

**Welcoming Committee Update** - Yvonne reminded the vestry that the feedback survey is out and results and potential Welcoming Statement will be presented at the next vestry meeting.

**Capital Campaign Construction Phase 3 Update** – Tom Snyder had a productive meeting with the interior designer and is working on a schedule to begin construction. Tom presented a few options for potential security updates to the main doors and, following discussion, will continue his research.

**Finance Reports** - Father Patrick presented an anonymous 5-year Annual Pledging history, along with the 2019 pledge data. David, Joe and Father Patrick feel this has been a successful campaign. Father Patrick and David will follow-up with parishioners, who are expected to pledge.

**Utilities Report** – Joe reported back with a partial year graph of the various utilities usage at St. Paul's. Tom Snyder pointed out the City of Manhattan water bill will go down since the new sod is now well-established. The vestry generally agreed that the costs of water associated with the installation of the sod should be charged to the Capital Campaign, Joe will work on getting a figure there. He also will be checking on the services offered by Cox Communication. Westar energy report was not part of the data.

**Weekly Financial Transparency Communication** – Rebecca shared the October 2018, Income and Expenses. The Vestry discussed on different methods to communicate the information to the congregation in an on-going weekly basis via the bulletins and/or the weekly reminders and generally approved of the idea of more communication.

**Finance Committee Budget Process Update** – Joe suggested developing a plan for 2019 by taking the 2018 budget as well as the previous 4 year plans in order to identify areas that needed to be analyzed further. The finance committee plans to address everything line by line and will present their budget recommendations at the December Vestry meeting.

**Developing a Plan** - Father Patrick presented a Strategic Memo Plan for 2020 suggesting an intentional use of a consulting service like **Holy Cow Consulting**. Also, starting in February

2019, he suggested a new way to organize vestry meetings by using a sub-committee structure to create more time to work on Plans & Goals. The vestry was supportive and more information about both of these items will come in the new year.

**Monthly Treasurer's Report** – Joe answered questions.

**The Compline** was led David Littrell using the new Compline Books he designed.

The meeting adjourned at 9:00 p.m.