

**St. Paul's Episcopal Church**  
**Vestry Minutes**  
**March 11, 2020**  
**7:05 p.m.**

**Present:** Deb Lamb (senior warden), Joe Barbercheck (treasurer), David Littrell, Tom Snyder (junior warden), Phil Ryan, Sarah Schneider, Justin Williams, Betsy Barrett, Ann Pearce and Rebecca Burton (secretary).

**Absent:** Marian Fuller, and Katie Dempsey.

Deb started the meeting with requests for prayer intentions. Then, the meeting proceeded with a reading from Joel 2:12-14 (Rend Your Heart). The passage was read three times and then the vestry was asked to process it in the style of Lecto Divinia:

1. A word that stood out.
2. A phrase that stood out.
3. An invitation as to how the passage was speaking to each one of them.

Approval of February 2020 minutes. There was a motion by David to accept as is. Phil seconded it. It was approved unanimously.

Then the group broke into sub-committees with the instructions to follow the action, review and new directives.

### **Sub-Committee reports**

**Building & Property:** Tom provided the group with details of the recent maintenance work that has been done in the church.

- The piscina did have a few more issues than expected. It is still blocked and will require it to be snaked to clean it out. Tom plans to do this and repair the improperly installed joints when things settle down regarding the virus. Please DO NOT use it in the interval
- The pipes in the Happy Kitchen were replaced by Bob's Plumbing for a cost of \$1400.00 which will be divided equally between the operating expense budget and the Happy Kitchen budget.
- **CBS** did install the new security cameras in the Encore Shop and they are working well. The expense for which will be divided between the Encore shop and the Capital Campaign fund. Total cost is \$3,019.00
- **Jayhawk Fire Sprinkler** also performed their annual inspection; 14 heads in the basement were found to need replacement. See current report. This job was prepaid.
- **Tech Services** checked the fire-alarms in the elevator. Report was satisfactory.
- **The Fire department** reviewed the building and found the church deficient in one emergency light. Economy electric will replace it.

- There was a brief discussion about adding a lock to the hall door on the first floor leading to the rest rooms and offices to restrict the use of the two upstairs restrooms.
- Tom will be checking on the cost of installing a central fire alarm panel for the fire alarm system.
  1. The recommended locations for the sanitizers from the last meeting were:
    - a. front door to common room
    - b. by kitchen in common room
    - c. nursery door
    - d. inside basement door to dining room
    - e. narthex
    - f. basement kitchen
  2. Additionally, recommendation for locations from conversation with F. Patrick in the past:
    - a. kitchen near east exit to dining room
    - b. basement near stairs
    - c. basement at beginning of buffet line
    - d. Rebecca's office
    - e. sacristy
    - f. Encore Shop desk area
  3. The hand sanitizer will cost \$60.00 for a box of 4.

There was also a proposal to schedule a work day to clean the entire church including the basement, and third floor of the Encore Shop.

The motion put forth by Betsy Barrett to accept the decision of the sub-committee was seconded by Phil and was accepted unanimously.

**Administration:** Joe provided the report. It was decided in the future, Joe will email the monthly Treasurer's report to Deb and she will forward it to the rest of the vestry. There was nothing remarkable about the February report.

**Debit card for the church:** Joe with another signatory will approach UMB bank about procuring a single debit card for the church for emergency supplies. There will be a limited number of authorized users for the card., i.e. Rebecca (office supplies), Tom Snyder (maintenance supplies), and Marian Fuller (Happy Kitchen). Betsy moved to accept the decisions of the sub-committee, Sarah seconded; all approved.

**Mission & Ministry:** Betsy shared that the group had finalized the appearance of the Visitor's welcome card which will be on yellow cardstock. Final details of the policies and procedures are still being discussed. Welcome bags will be offered to visitors. David moved to accept the decisions of the sub-committee. Joe seconded it. All approved.

Sarah Schneider requested a line be added to the 10:45 bulletins to indicate the exit time for children's chapel. This line will be added before the sermon..

David gave a brief update of the Rector's search. The suggestion was made to introduce the search committee to the congregation at a service as well as to put their names in the weekly newsletter.

The group was advised to keep their calendars open for the 2<sup>nd</sup> Fr. Jabriel Ballentine visit.

The vestry was also invited to attend a Race Reconciliation meeting chaired by Charles Fehrenbach on March 18th from 5:30-6:30 p.m.

Deb thanked everyone for their support especially, Joe, Tom , David and Rebecca.

The meeting closed with Compline at 8:35 p.m.

Next vestry meeting was scheduled for April 8<sup>th</sup>, 2020