

St Paul's Episcopal Church
Vestry Minutes (Zoom)
April 4, 2020
7:05 p.m.

Present: Deb Lamb (senior warden), Joe Barbercheck (treasurer), Betsy Barrett, Phil Ryan, Ann Pearce, Justin Williams, Marian Fuller, Phil Ryan, David Littrell, Tom Snyder and Rebecca Burton

Absent: Sarah Schneider and Katie Dempsey

Before commencing the meeting, Deb gave the vestry an opportunity to share their blessings, fears, concerns and anxieties during the COVID quarantine.

Deb then started the meeting with opening prayers.

Approval of the March minutes was moved by Tom and seconded by Phil. All approved unanimously.

Joe went through the Finance report, which had been forwarded to Deb and are provided as an attachment below.

[April 2020 Treasurer's Report.xlsx](#)

Highlights are that income has slowed down but not shut off due to:

- Surplus is declining.
- Reflects ½ of normal operations, which are adjustments to the current situation.

Cost savings:

- Utilities are anticipated to be lower.
- Irrigation has not been turned on.
- Decline in office supplies.

The finance committee will be meeting to categorize expenses as variable/fixed example- space usage, hospitality, etc. During the meeting, there was discussion concerning the possibility of applying for funds through the CARES Act. At this time, the finance committee does not see a need to pursue this option because our current financial position does not indicate a foreseeable need for relief funds. As such, it is the recommendation of the Finance Committee that St. Paul's not pursue PPP funds so that they may be reserved for those entities that have a legitimate material need.

David moved to accept the treasurer's report. Betsy seconded. All approved unanimously.

Tom then provided the building report the details of which are provided in the link below. The report shares the situation with the sprinklers in the basement, maintenance of the lights in the basement, location of hand sanitizers in the church, installation of the security system for the

Encore Shop and the yard. The discussion for the hand sanitizers , fire sprinkler repair and maintenance was tabled for a later meeting.

[April Vestry Building and Grounds Report.docx](#)

Betsy moved to accept this report with a second from David. All approved unanimously.

Next, David provided an update of the work done by the Search committee regarding the Rector Search. He shared that Debbie Kremers gave invaluable help and sample parish profiles from other churches so that he could write a first draft of St. Paul's parish profile. The profile will eventually be posted online. He then distributed the questions in the profile to the search committee members for their abundant input. Joe Barbercheck provided the financial data necessary for the first part of the report. Next David revised the profile and sent it to Debbie Kremers. The Search committee now waits for further instructions from Debbie. David assured the vestry that the committee has done all it can right now and has no need to meet until we know more.

The Vestry thanked David for his time and energy in chairing the Search Committee.

Easter Vigil Services

Most churches will be tuning into the National Cathedral Service. Father Patrick will be conducting a Stations of the Cross on Good Friday.

Noon-Zoom has been fairly successful. Deb encouraged everyone to get on coffee hour for Easter Sunday and share posters, coloring pages, messages or blessings on the St. Paul's Facebook website.

The next meeting is scheduled for May 13, 2020.

Deb ended the meeting with closing prayers at 7:45 p.m.

Submitted by:
Rebecca Burton